



Permit No. _____

USE OCCUPANCY PERMIT

Planning/Building Dept., PO Box B, 835 California Ave., NB, OR 97459
541-756-8525 FAX: 541-756-8544

\$50.00 FEE PD: _____

1. _____
BUSINESS NAME MAIL ADDRESS PHONE
2. _____
BUSINESS OWNER (S) MAIL ADDRESS PHONE
3. _____
BUILDING ADDRESS
4. _____
BUILDING/ LAND OWNER (S) MAIL ADDRESS PHONE

TYPE OF BUSINESS

5. COMMERCIAL HOME OCCUPATION (see back of form FOR HOME OCCUPATION DEFINITION and SIGNATURE)
6. DESCRIBE LOCATION OF BUSINESS WITHIN BUILDING: _____
7. BUSINESS ACTIVITY/TYPE: _____
8. CHANGE OF USE or OWNERSHIP FROM: _____ TO: _____

ZONING

9. ZONE: _____ PERMITTED USE CONDITIONAL USE PROHIBITED USE NONCONFORMING USE
10. EXISTING PARKING SPACES _____ TOTAL PARKING SPACES REQUIRED _____ PARKING PLAN REQUIRED YES NO
- COMMENTS: _____

PUBLIC SAFETY/WASTEWATER

11. NUMBER OF FIRE EXTINGUISHERS: _____ LOCATION : _____
12. WHAT WILL BE DISCHARGED INTO THE NORTH BEND WASTEWATER TREATMENT SYSTEM:
ESTIMATED GALLONS PER DAY: _____ DOMESTIC WASTEWATER PROCESS WASTEWATER CHEMICALS
13. CHEMICALS STORED/ USED ON SITE: STORED: _____ USED: _____
14. DOES THE BUSINESS SITE HAVE THE FOLLOWING: **A.** FLOOR DRAIN - YES / NO **C.** CATCH BASIN - YES / NO
B. SUMPS- YES / NO **D.** OIL/GREASE TRAP - YES / NO

APPLICANT: I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of use will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating the use described herein. If the City of North Bend requests inspection, the applicant must call for an inspection prior to occupancy.

PRINT NAME (Owner or authorized representative) SIGNATURE (Owner or authorized representative) DATE

ZONE (756-8535)	Inspection required?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Denied	APPROVED BY: _____	DATE: _____
FIRE (756-3135)	Inspection required?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Denied	APPROVED BY: _____	DATE: _____
WWTP (756-6078)	Inspection required?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Denied	APPROVED BY: _____	DATE: _____
BUILD (756-8510)	Inspection required?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Denied	APPROVED BY: _____	DATE: _____

CC: POLICE/RECORDS DEPT. (756-3161 X258) DATE: _____

The use & occupancy of the described portion of the building & premises has been reviewed & inspected when required for compliance with City Zoning Ordinance Section 18.04.030/Definitions (18) & 18.04.40 & the Uniform Building Codes as adopted by the City of North Bend.

Building Official Signature Date

FOR YOUR INFORMATION

There are two types of occupancy permits:

Use Occupancy or (non-structural) – Use Occupancy permits are required through the zoning ordinance, not the building code. The issuance of a use occupancy permit verifies the proposed use complies with the provisions of the zoning ordinance. The permit fee is \$50.00.

Structural Occupancy – Structural Occupancy permits are required of the Uniform Building Code.

Retain the occupancy permit and any attached materials for your records. No premises shall be used or occupied in the Commercial or Industrial Zones unless and until an occupancy permit has been issued by the Building Official for the particular uses and activities to be carried on at such premises. No change in any use or occupancy shall be made at any such premises unless and until an occupancy permit has been issued by the Building Official permitting such change. (Title 18, zoning, Ch. 18.04.040)

HOME OCCUPATION Title 18, zoning, Ch 18.04.030 Definitions, (18)

A home occupation includes any business located in and operating out of a home. Please read the following definition and verify the proposed home occupation is consistent with this definition provided in the zoning ordinance.

Definition

An occupation commonly carried on within a dwelling by members of the family occupying the dwelling, provided that the residential character of the building is maintained and the occupation is conducted in such a manner as not to give an outward appearance nor outwardly manifest any characteristic of a business in the ordinary meaning of the term nor infringe upon the right of neighboring residents to enjoy the peaceful occupancy of their homes.

A home occupation doesn't involve the retail sale of a product on the premises or the use of any accessory building or does not occupy more than 30% of the floor area of the dwelling. In the R-5, R-6, R-7, and R-10 residential zones, a home occupation does not involve the retail sales on the premises of any product or thing of value, and does not involve the presence of more than one customer, client or patient at any one time.

CERTIFICATION:

I have read the definition of a home occupation and certify that the occupation to be conducted in my home complies with these requirements.

Signature

Date