



# City of North Bend

Planning Department, P.O. Box B, North Bend, OR 97459, (541) 756-8535, FAX (541) 756-8544, [planner@uci.net](mailto:planner@uci.net)

## SIGN PERMIT APPLICATION

Date: \_\_\_\_\_  
Bldg Permit # \_\_\_\_\_

Job Address: \_\_\_\_\_

Legal Description: T. \_\_\_\_\_, R. \_\_\_\_\_, S. \_\_\_\_\_, Tax Lot \_\_\_\_\_, Zone: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Owner's Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor: \_\_\_\_\_ Lic. No. \_\_\_\_\_

Number of signs: \_\_\_\_\_ Total sign area: \_\_\_\_\_

### Required Information for Site Plan: (Two full sets of plans are required)

1. Site plan drawn to scale showing lot dimensions and building dimensions.
2. Location of existing and proposed sign(s) on building or property.
3. Dimensions of all sign(s) (existing and proposed).
4. Proposed text on sign(s).
5. Height from ground to bottom and top of sign(s).
6. Structural details showing how sign is mounted or supported.
7. If electrical work is required, a separate electrical permit is required through the State Building Codes, 388 N. Central, Coquille, 541-396-4686.

All signs must comply with City Sign Ordinance Chapter 18.70

All sign permits will be reviewed and permitted through the building permit process.

All sign permit fees will be set through the building permit process.